

**A meeting of the Berkley Public Safety Pension Board was called to order by Chairperson Herriman at 04:01 PM on Monday June 23, 2025.**

Present: Chairperson Herriman  
Treasurer Zurawski  
Secretary Smith  
Member Maisonneuve  
Member Boring

Absent: None

Others Present: None

**APPROVAL OF THE AGENDA**

A motion was made by Maisonneuve, to approve the agenda. Motion was supported by Boring.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Motion Carried

**APPROVAL OF MINUTES**

A motion was made by Boring and supported by Maisonneuve to approve the May 19, 2025 meeting minutes.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Motion Carried

**CITIZEN COMMENTS – None**

**OLD BUSINESS – None**

**NEW BUSINESS –**

1. Approval of Invoice Payments

Invoices were presented from Asher Kelly and GRS.

A motion to approve payment was made by Smith and supported by Maisonneuve.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Motion Carried

## 2. Approval of Cassie Brokaw AFC Calculation

The board was presented with the AFC calculation for Cassie Brokaw who had left the department but will be entitled to a partial pension.

A motion to approve and receive and file the calculation was made by Boring and supported by Smith.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Motion Carried

## 3. Review of EDRO Questions sent to Attorney

The board was presented with information from Asher Kelly answering the questions posed about when and how to calculate a former partner's pension benefits under an EDRO. It was agreed to have the Finance Department create a guide based on the information for use with future EDROs.

A motion was made by Maisonneuve and supported by Boring to receive and file the information the board had received and to approve the calculations as required by Lt. Hadfield and Lt. Miller's EDROs.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Motion Carried

## 4. Approval to Provide Actuary Information for Negotiations

The board was informed by Zurawski that the city had requested actuary information so they could obtain calculations they needed for upcoming contract negotiations with the Command Officers Union. Since these calculations would need to be paid for by the city, as they had no bearing on the pension fund, it was determined no approval was needed for them to contact GRS and request their own calculations.

#### 5. Approval of Generic Time Purchase Calculation for Paris Lining

The board was informed that PSO Paris Lining had requested the cost for purchasing 4 years of generic service credit as allowed under the officers union contract. The fund allows for one such calculation to be covered with no expense to the officer. Herriman also advised the board that since the request had been made under the current contract, which will expire on 6-30-2025, it would be calculated under those standards regardless of the time it took GRS to complete the calculation and Lining would remain eligible to purchase up to 4 years of generic time.

A motion to approve GRS proceeding with the calculation was made by Boring and supported by Maisonneuve.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Motion Carried

#### 6. Statement of Benefits Discussion

Boring advised the board that after members had received their yearly benefit statements several had noticed that service time they had purchased was not included. Plan members Boring, Robinson, Herriman and Beauchamp all had years of service purchased that were not included. The board believed this was issue with the city failing to communicate the purchases with GRS when they occurred. Zurawski will contact GRS to correct the errors.

#### 7. Board Elections for Fiscal Year 25-26

Chair

Herriman was nominated by Smith with support from Maisonneuve. There were no other nominations. Herriman accepted the nomination.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Herriman elected Chair

Secretary

Smith was nominated by Herriman with support from Boring. There were no other nominations. Smith accepted the nomination.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Smith elected Secretary

#### 8. Recalculation of Jon Roberts AFC

Herriman informed the board that he had reviewed the AFC calculation previously approved for Jon Roberts partial pension and discovered an error. Sick time had mistakenly been included in the calculation even though it should only be counted for full pensions.

A motion to recalculate Roberts AFC without sick time included was made by Herriman and supported by Smith.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Motion Carried

#### 9. Discussion of Pension Funding

The board held discussion about getting an estimate for the needed funds to top off the pension payment account for the upcoming fiscal year. The board was informed by Zurawski that the city would not be making the contribution collected with the 2024 summer taxes until the end of the 24-25 fiscal year around the end of June. The board members voiced their disapproval of this delay as most taxes are collected by September each year and emphasized that the money should be deposited as soon as possible to maximize investment returns. The board asked Zurawski to bring additional information to the next meeting to assist in the board in possibly adopting a formal policy regarding the distribution of funding.

Zurawski also informed the board that the contribution would only be approximately \$591,000, not the approximately \$1.783 million the board had requested based on the fund's actuarial report. Zurawski stated this was because the fund's cash account had a negative balance of approximately \$1.192 million for the previous year's payments. The board was confused as there was a fully funded account specifically for this purpose created in July 2024. The board agreed

to review additional information at the July meeting before deciding what action may be required.

## **ADJOURNMENT**

A motion to adjourn was made by Boring, supported by Maisonneuve at 04:48 PM.

Ayes: Herriman, Zurawski, Smith, Maisonneuve, Boring

Nays: None

Abstain: None

Absent: None

Motion Carried

The next regularly scheduled meeting date is July 21, 2025 at 04:00 PM.